GOVERNANCE AND ORGANIZATION

THE UE CHAIRMAN OF THE BOARD

The Chairman of the Board is the Chief Executive Officer (CEO) of the University in all departments. The Chairman is elected by and is responsible to the Board of Trustees for its organization, direction and operation.

The CEO is assisted by three committees, namely the Management Committee, the Infrastructure Committee and the IT Steering Committee.

➤ THE UE MANAGEMENT COMMITTEE

The Management Committee meets with and advises the CEO on matters affecting the organization and operation of the University. Headed by the Chairman and CEO or the Vice Chairman, the Mancom has the following members: the President and Chief Academic Officer, the Senior Vice President for Finance and Administration, the Vice President for Finance, the respective Chancellors of UE Manila and UE Caloocan, and the University Legal Counsel. The Management Committee meets at a date, time and place set by the Chairman or the Vice Chairman.

➤ THE UE IT STEERING COMMITTEE

The Information Technology Steering Committee is a policy-making body that sets the direction of the University in adapting information and communications technology. The Committee holds regular meetings to advise the Chairman or the Vice Chairman on IT-related matters, i.e., integrating information technology into the University’s educational systems. The Committee is chaired by the Chairman and CEO or the Vice Chairman and the President, and has the following members: the Senior Vice President for Finance and Administration, the Vice President for Finance, the respective Chancellors of UE Manila and UE Caloocan, the Dean of the College of Computer Studies and Systems, the Director of the Information Technology Department, and the respective Assistant Directors of the IT Department for UE Manila and UE Caloocan.

THE UE PRESIDENT

The President of the University, elected to the position by the members of the Board of Trustees, is the Chief Academic Officer. The President is responsible to the Board, through the Chairman, for the promotion of quality instruction in all of the colleges and schools of the University. The President is assisted in rendering academic functions by the Chancellors of the Manila and Caloocan Campuses.

➤ THE UE CHANCELLOR – MANILA CAMPUS

The UE Manila Chancellor is directly responsible to the President. The Chancellor assists the President in implementing academic policies laid down by the Board of Trustees and in administering the entire educational system, including all academic programs and academic personnel. The Chancellor likewise implements the delivery of teaching and learning activities through technology-based learning (TBL). The Chancellor also assists the President in developing linkages and twinning arrangements with reputable national and international academic institutions and organizations in pursuit of academic excellence and global competitiveness.

➤ THE UE CHANCELLOR – CALOOCAN CAMPUS

The UE Caloocan Chancellor exercises both administrative and academic functions. The Chancellor exercises general supervision of the Caloocan Campus’ Deans and Directors as well as the heads of academic offices concerned with admission, registration, student affairs, guidance and counseling, and the library.

➤ THE UE ACADEMIC COUNCIL

The Academic Council assists and advises the UE President in all matters affecting or pertaining to the general educational policies of the University, including such academic matters as scholastic standards, faculty development, grants of fellowships, study leaves, sabbaticals and awards of scholarships and honors. The composition of the Academic Council includes the President as chairperson, the Senior Vice President for Finance and Administration, and the Deans and Directors of academic offices as regular members, with the IT Department Director, the Office of Curriculum Development and Instruction (OCDI) Director, the Office of Research Coordination (ORC) Director and the Office of Extension and Community Outreach Director (OECO) as ex-officio members.

ORGANIZATION OF THE UNIVERSITY

The University’s organizational structure shows the communication flow from top to bottom of the hierarchy and vice versa.

Appointed by the President, subject to confirmation by the Board of Trustees, the administrative head of a College or school is a Dean, Director or Principal, where applicable, who is responsible to the President for its operation. The Dean is assisted by an Associate Dean and/or a College Secretary and the department chairpersons.